



INTERNAL QUALITY ASSURANCE CELL(IQAC)

01-06-2020

CIRCULAR

It is proposed to hold the IQAC meeting(ONLINE) on **04/06/2020** at 10 AM. Kindly request all members of the IQAC to ensure their attendance at the meeting without fail.

AGENDA

- 1.Review of Academic Timetable Alignment
- 2.Implementation of Add-on Courses
- 3.Online Platforms and IT Integration
4. Infrastructural Developments
5. Student Support and Progression Plans
6. Faculty Development Programmes
7. Institutional Values and Social Responsibilities

IQAC COORDINATOR

PRINCIPAL

Prof. Murukan Babu C. R.
Principal
Nirmala College of Arts & Science
Meloor, Chalakudy

Copy to:

1. The chairman
- 2.All IQAC Committee member
- 3.File



INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date 04-06-2020

SL. NO.	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Prof. Murukan Babu C R	Chairman	Principal	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
3	Dr. Joju.C Akkara	IQAC Coordinator	Vice Principal	
4	Ms. Lekha Vasudevan	Member Teachers	Assistant Professor	
5	Mr. Jaisemon Jacob		Assistant Professor	
6	Dr. Bindu V		Assistant Professor	
7	Ms. Shibi Gopi		Assistant Professor	
8	Ms. Sindu Francis		Assistant Professor	
8	Mr. Varghese P.A	Member – Senior Admin Officer	Office Superintendent	
9	Mr. Shahafas K.A	Member - Student	Student	
10	Ms. Anjana Lenin	Member - Alumni	Alumni	
11	Mr.Bibin Raj	Member – Local Society	Ward member, Meloor Grama panchayat	
12	Mr. Sinjith S	Member - Stakeholder	ICT Regional Manager, Central	
13	Mr. S.Gopinath IPS	Member - Stakeholder	Retd. IG of Police	





Internal Quality Assurance Cell (IQAC) Meeting

Date: Time: 04/06/2020

Venue: Google Meet

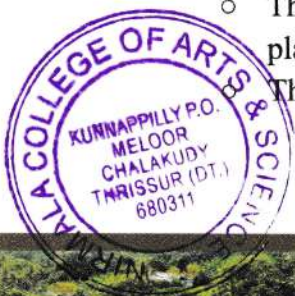
Time : 10 AM

Agenda:

1. Review of Academic Timetable Alignment
2. Implementation of Add-on Courses
3. Online Platforms and IT Integration
4. Infrastructural Developments
5. Student Support and Progression Plans
6. Faculty Development Programmes
7. Institutional Values and Social Responsibilities

Discussion Points:

1. Review of Academic Timetable Alignment:
 - The meeting started with a review of the academic timetable alignment with Calicut University's general academic calendar.
 - The committee discussed the integration of academic, co-curricular, and sporting events within the 90-day semester structure.
 2. Implementation of Add-on Courses:
 - There was a detailed discussion on the implementation and enrollment statistics of the add-on courses.
 - The challenges of providing these courses online due to the pandemic were highlighted.
 3. Online Platforms and IT Integration:
 - The shift to online platforms like Zoom, Microsoft Teams, and Google Meet for conducting classes was evaluated.
 - The committee discussed the effectiveness of the Learning Management System (LMS) and Integrated Library Management System (ILMS) 'Koha'.
 4. Infrastructural Developments:
 - The progress of infrastructural developments, including new classrooms, seminar hall, playground, and indoor games room, was reviewed.
- The investment in e-reference materials for the library was discussed.



Murukan Babu C. R.
Prof. Murukan Babu C. R.
Principal





5. Student Support and Progression Plans:

- The impact of the pandemic on student enrolments in add-on courses was analysed.
- The strategies for conducting competitive exam coaching and other capacity-building programs online were evaluated.

6. Faculty Development Programmes:

- The need for continuous faculty development through workshops and online FDPs was emphasised.
- The financial support for faculty to participate in these programs was discussed.

7. Institutional Values and Social Responsibilities:

- The importance of gender equity, discrimination, and minority issues in the curriculum was reaffirmed.
- The eco-friendly initiatives and the launch of the 'Emerge' webinar series were highlighted as key activities.

Meeting concluded at 11 AM.

IQAC COORDINATOR


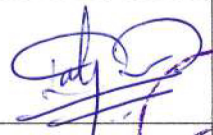

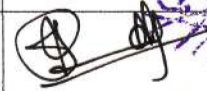
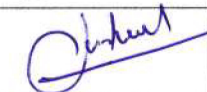
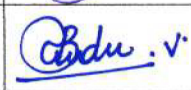

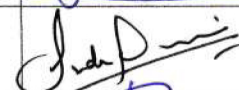






PRINCIPAL

Prof. Murukan Babu C. R.
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Nirmala College of Arts & Science
Meloor, Chalakudy



INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date 22-03-2021

SL. NO.	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Prof. Murukan Babu C R	Chairman	Principal	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
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It is proposed to hold the IQAC meeting(ONLINE) on March 22, 2021 at 10 AM Kindly request all members of the IQAC to ensure their attendance at the meeting without fail.

AGENDA

- Feedback System and Analysis
- Evaluation of Teaching-Learning Methods
- Research and Extension Activities
- Governance and E-Governance Initiatives
- Audit Courses Implementation
- Planning for Upcoming Academic Year
- Community Outreach and Collaboration

IQAC COORDINATOR

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Meloor, Chalakudy

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Internal Quality Assurance Cell (IQAC) Meeting

Date: Time: March 22, 2021

Venue: Google Meet

Time : 10 AM

Agenda:

1. Feedback System and Analysis
2. Evaluation of Teaching-Learning Methods
3. Research and Extension Activities
4. Governance and E-Governance Initiatives
5. Audit Courses Implementation
6. Planning for Upcoming Academic Year
7. Community Outreach and Collaboration

Discussion Points:

1. Feedback System and Analysis:
 - The meeting commenced with an evaluation of the feedback system from stakeholders and its analysis by the IQAC team.
 - The importance of incorporating feedback into actionable improvements was discussed.
2. Evaluation of Teaching-Learning Methods:
 - The effectiveness of student-centric methods such as experiential learning, participative learning, and problem-solving methodologies was assessed.
 - The role of the mentor-mentee system in ensuring student well-being during the pandemic was highlighted.
3. Research and Extension Activities:
 - The organisation of webinars on research methodology, entrepreneurship, and other topics was reviewed.
 - The publication of research papers and the challenges faced in research activities during the pandemic were discussed.
4. Governance and E-Governance Initiatives:
 - The progress in implementing e-governance for administrative and academic functions was evaluated.
 - The success of internal and external audits and the adoption of ERP systems for various processes were discussed.




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5. Audit Courses Implementation:

- The implementation of audit courses in Environmental Science, Disaster Management, Human Rights, and Gender Studies was reviewed.
- The impact of these courses on instilling values and ethics in students was discussed.

6. Planning for Upcoming Academic Year:

- The preparation of an academic schedule aligned with the university's calendar for the next year was discussed.
- The planning for co-curricular and extracurricular activities, considering potential pandemic restrictions, was evaluated.

7. Community Outreach and Collaboration:

- The importance of community outreach programs and the college's efforts in securing collaborative bonds with various organisations were discussed.
- The appreciation received for the outreach programs organised by NCAS was highlighted.

Meeting concluded at 11 AM.

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